

PRE-PAYMENT TERMS & ACKNOWLEDGMENT

International Police Academy (UNIPOL International Police Academy)

By proceeding to the payment page and completing your payment, you acknowledge and agree to the following terms, which are binding in addition to the Academy's main Terms & Conditions of Service.

1. Nature of the Academy and Lack of Official Status

1. The **International Police Academy (UNIPOL International Police Academy)** (the "**Academy**") is an independent **training and educational institution**.
 2. The Academy's mission includes:
 - Supporting and training **police officers and military personnel**,
 - Assisting **war-injured personnel and veterans**,
 - Providing development programs for **retired officers and security professionals**.
 3. The Academy is **not** a governmental, police, or military authority and **does not grant any official rank, status, or law-enforcement powers** in any country.
 4. The Academy is **not affiliated** with INTERPOL (International Criminal Police Organization), the United Nations, or any ministry of interior, defense, or other governmental body, unless explicitly and clearly announced on the Academy's official website.
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2. University Supervision and Partnerships

1. The Academy's training programs are conducted **under the academic and organizational supervision and authorization of Harvest Christian University (United States of America)**, within the framework of an academic and training collaboration.
 2. This supervision relates to **academic and organizational matters only** and does **not** change the Academy's independent status as a training and educational institution.
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3. Nature of Payments and Financial Resources

1. The Academy's financial resources are based primarily on:
 - **Sponsorships and donations**, and
 - **Participation fees** for programs and courses.
 2. Any amount you pay through the Academy's payment page is treated as:
 - A **contribution and participation fee** for the relevant programs, used to:
 - Plan and organize activities,
 - Cover costs of trainers, venues, training materials, and logistics.
 3. The Academy does **not** aim to generate **personal commercial profit** from these payments, but to cover costs and achieve its training and humanitarian objectives, in cooperation with its university partner in the United States for planning events and trainings.
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4. Main Terms & Conditions (Reference Link)

1. All general legal details, obligations, and sanctions are set out in the Academy's **Terms & Conditions of Service**, published at:
<https://www.interpolice.academy/t-cs>
 2. By proceeding to payment, you confirm that you have **read, understood, and agree to be bound by** these Terms & Conditions of Service, which serve as the **primary legal reference** for any interpretation or dispute.
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5. Payment, Cancellation, and Refund Policy

1. Once your payment has been successfully completed:
 - **No refunds** (full or partial) will be provided,
 - Non-attendance, withdrawal, or change of mind **does not** entitle you to a refund.
 2. The **only exception** for a refund is:
 - If the **program or course is not conducted at all**, or
 - The Academy **fully cancels** the program without offering a reasonable alternative.
 3. In the event of total cancellation by the Academy, the Academy will, as far as reasonably possible:
 - Offer either a **refund of the fees paid**, or
 - An option to **transfer your participation** to another suitable program or course, in accordance with the Terms & Conditions of Service at:
<https://www.interpolice.academy/t-cs>
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6. After Payment: Confirmation and Scheduling

1. Within a few days after your payment, you will receive an **official email** at the address you provided in the online application form, confirming:
 - Receipt of your payment, and
 - Provisional **reservation of your seat** in the relevant program or course.
 2. The **exact dates, times, and schedule** of the program will be determined and communicated after:
 - A sufficient number of participants has registered, and
 - Trainers and instructors have confirmed their availability.
 3. You are responsible for:
 - Regularly checking your **email (including spam/junk folders)**, and
 - Keeping your **contact details updated** if they change.
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7. Certificates and Graduation

1. **Certificates** are issued upon **successful completion** of the training and fulfillment of all academic or practical requirements specified for each program.
2. Mere registration or attendance **does not automatically guarantee** a certificate, title, or privilege; you must satisfy the relevant conditions for completion and assessment.

3. Details regarding assessment, examination, and certificate issuance are further governed by the Terms & Conditions of Service at:
<https://www.interpolice.academy/t-cs>
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8. Badges and Membership Cards

1. **Badges, ID cards, or membership cards** (collectively, “**Badges**”):
 - Are **not part** of the course fee,
 - Are **not sold** as products,
 - May be provided, when granted, **free of charge** as a sign of participation in the Academy’s activities.
 2. The purposes of a Badge include:
 - Demonstrating that the holder has **participated** in certain Academy programs or activities,
 - Encouraging voluntary cooperation with police and military forces in the holder’s region in the context of **community safety and support**, always in full respect of the law and official authorities.
 3. A Badge **may not be used**:
 - As an official **police or military ID**,
 - To claim or imply any **official rank or authority**,
 - To gain unauthorized access to any governmental, military, or police premises,
 - Or to mislead others into believing that the holder has any official governmental or law-enforcement capacity.
 4. Access to official premises, if any, always depends on:
 - The **rules and decisions of the relevant authority**, and
 - The holder’s **own official government-issued identification**, **not** the Academy Badge.
 5. The Badge holder undertakes to:
 - Maintain **confidentiality** of information obtained through the Academy’s courses or activities,
 - Preserve a **good reputation and lawful conduct** in their community,
 - Never use the Badge or Academy name for any **illegal activity**, misrepresentation, or false claim.
 6. The Academy reserves the right to:
 - **Withdraw any Badge or membership card**,
 - Suspend or terminate a participant’s involvement,
 - Apply internal sanctions and any **administrative charges or penalties** described in the Terms & Conditions of Service at:
<https://www.interpolice.academy/t-cs>
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9. Data Protection and Privacy (with International Legal References)

1. By completing the application form and making payment, you consent to the Academy collecting and processing your personal data (such as your name, email address, country, professional affiliation, and participation data) **solely for**:
 - Organizing and managing programs and events,
 - Communicating with you regarding your participation, schedules, and certificates,
 - Fulfilling the Academy's administrative, academic, and legal obligations.
2. Further details regarding data processing and your obligations are described in the Academy's Terms & Conditions of Service at:
<https://www.interpolice.academy/t-cs>
3. The Academy seeks, where applicable, to align with internationally recognized principles of data protection, including for example:
 - **EU General Data Protection Regulation (GDPR)**
<https://gdpr-info.eu>
 - **California Consumer Privacy Act (CCPA)**
<https://oag.ca.gov/privacy/ccpa>
 - **Swiss Federal Act on Data Protection (FADP)**
<https://www.fedlex.admin.ch>
4. The Academy does **not sell** your personal data. Your data may be shared only with **essential partners** (such as **Harvest Christian University**) strictly for:
 - Program accreditation and organization,
 - Issuance of certificates,
 - Management of related training events.

10. Intellectual Property and Protection of the Academy's Brand

1. The Academy's **name, logos, badges, and training materials** are protected by applicable **intellectual property laws** in the countries where the Academy operates.
2. These rights are exercised under relevant national laws and under international frameworks and treaties of the **World Intellectual Property Organization (WIPO)**:
<https://www.wipo.int/treaties/en/>
3. You may not copy, reproduce, republish, or commercially exploit any training materials, logos, or Badge designs without the Academy's prior written consent.

11. Limitation of Liability and Applicable Law

1. The Academy is **not liable** for:
 - Any illegal or improper use of its name, Badges, or certificates by participants,
 - Any individual actions taken by participants outside the official scope of the Academy's courses and instructions.
2. The Academy does not assume responsibility for:
 - Decisions by any government, police, or military authority to accept or reject any cooperation or participation,
 - The issuance or refusal of visas, travel permits, work permits, or residence permits.

3. Any dispute or claim related to registration, payment, or participation is subject to the **governing law and jurisdiction** clauses set out in the Terms & Conditions of Service at: <https://www.interpolice.academy/t-cs>
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12. Final Acknowledgment Before Payment

By checking the acceptance box and clicking the payment button:

1. You confirm that you:
 - Have **read and understood** these **Pre-Payment Terms & Acknowledgment**, and
 - Have **read and understood** the **Terms & Conditions of Service** at: <https://www.interpolice.academy/t-cs>
2. You agree to:
 - The **no-refund policy**, except where the program is cancelled by the Academy as described above,
 - The conditions for the use of **certificates** and **Badges**, as set out in this document and in the Terms & Conditions of Service.
3. You understand and accept that the Academy is:
 - An **independent training and educational institution**, and
 - Does **not** grant you any official police, military, or governmental status or powers.

APPLICATION DOCUMENT INSTRUCTIONS

All applicants must carefully follow the instructions below. Your application will not be processed if any required document is missing or unclear.

1. Professional Photograph (HD Quality)

- Submit a recent, high-resolution, professional-style photo.
- Requirements:
 - Color photo, front-facing, with a plain light background.
 - No selfies.
 - No hats, caps, or casual head coverings.
 - No visible chains or excessive jewelry.
- If you wear religious headgear, your **full face must be clearly visible**.

2. Driver's License

- Upload a clear, legible copy of your **valid driver's license**.
- Ensure that your full name, photo, and expiration date are visible.
- If possible, include **both front and back** of the license.

3. Letter of Good Standing – Local Police Department

- Obtain a **Letter of Good Standing** or **Certificate of Good Conduct** from your **local police department**.
- The letter must:
 - Be on official letterhead,
 - Show your full legal name,
 - Be signed or stamped by the issuing authority,
 - Be recent (according to the time frame specified by your local authority, e.g., issued within the last 3–6 months).
- Upload a clear scan or photo of this letter.

4. Correct Legal Name – No Aliases

- **Do not use any alias, nickname, or false name.**

- The name on this application **must exactly match** the name on:
 - Your driver's license, and
 - Your Letter of Good Standing.
- Applications with mismatched names may be delayed, rejected, or require additional verification.

5. Proof of Payment and Application Submission

- After completing your payment and submitting your application, **take a clear screenshot or photo** showing:
 - Your payment confirmation, and
 - The final confirmation page of your application (if available).
- You may be asked to **upload this image through the form** or provide it upon request for verification.
- The Academy may, where appropriate and in accordance with its policies, **publish selected, non-sensitive parts** of submitted materials (e.g., for acknowledgments, testimonials, or transparency), with all confidential personal data removed or obscured.